APPENDIX B

PUBLIC CONSULTATION

APPENDIX B-3: NOTICE OF COMPLETION

NOTICE OF COMPLETION

STAKEHOLDER MAIL-OUT CONTACT LIST

NEWSPAPER AD

INFRASTRUCTURE ONTARIO RESPONSE LETTER DATED MAY 26, 2015

NOTICE OF COMPLETION
CLASS ENVIRONMENTAL ASSESSMENT
CITY-WIDE SANITARY SERVICING MASTER PLAN

The Study

The City of Waterloo provides sanitary sewage collection for the majority of Waterloo residents and receives flows from the City of Kitchener, the Township of Woolwich, and other minor sources. The City's previous Sanitary Sewer System Master Plan, completed in 2002, identified priority and strategic projects to operate the sanitary system and accommodate growth up to the 2016 planning horizon. The City has recently completed the 2014 Sanitary Servicing Master Plan Update to account for updated population and employment growth projections up to a 2031 planning horizon.

Servicing alternatives have been identified to accommodate anticipated population growth including redevelopment in the core as well as new development and for the transfer of private septic services to municipal sewers. To efficiently and effectively continue operation of the system, best management practices have also been identified.

The Process

This study was conducted in accordance with the Municipal Engineers' Association document entitled "Municipal Class Environmental Assessment" October 2000, as amended in 2007. An integral component of this study is public consultation with various interested stakeholders.

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The City-wide 2014 Sanitary Servicing Master Plan Update Final Report will be available for a 30-day Public Review Period beginning May 27, 2015 and ending June 26, 2015. The report will be available at the following locations as well as online at waterloo.ca/sanitarymasterplan:

The Waterloo Service Centre
Reception Area
265 Lexington Court,
Waterloo, Ontario, N2J 4A8

Waterloo City Hall
Clerk's Department (First Floor)
100 Regina Street South,
Waterloo, Ontario, N2J 4P9

For additional information concerning this project, please contact either of the representatives below.

Jakub Cyperling, C.E.T.
Project Manager & Designer
City of Waterloo
265 Lexington Court, PO Box 337 Stn Waterloo
Waterloo, Ontario, N2J 4A8
Phone: (519) 886-2310 x 30226
Fax: (519) 886-5788
Email: jakub.cyperling@waterloo.ca

Mr. Leigh McDermott, M.E.Sc., P.Eng.
Project Manager
Stantec Consulting Ltd.
49 Frederick Street
Kitchener, Ontario, N2H 6M7
Phone: (519) 585-7121
Fax: (519) 579-8806
Email: leigh.mcdermott@stantec.com

All comments and information received from individuals, stakeholder groups, and agencies regarding this study are being collected to assist the City in making a decision. Under the Municipal Act, personal information such as name, address, telephone number, and property location may be included in a submission and becomes part of the public record. Questions regarding the collection of this information should be referred to the contact people above.

1611-11191 - Waterloo Sanitary Servicing Master Plan Update
Stakeholders Mailing List
Prepared by: Nicole Sapeta

Updates: Added new contact for Six Nations of Grand River Territory
Removed Ministry of Aboriginal Affairs based on December 2013 correspondence
Added Metis Nation of Ontario based on November 2013 MOE correspondence

Group	Company	Title	First Name	Last Name	Job Title	Address 1	Address 2	City	Province	Postal	Phone	Field13	Field14
First Nations	Aboriginal Affairs				Environmental Assessment Coordination	25 St. Clair Avenue East	8th Floor	Toronto	ON	M4T 1M2			N@aandc-aadnc.gc.ca
Utilities	Bell Canada	Ms.	Gayle	Widmeyer	Manager	Access Network Department	575 Riverbend Drive, Floor 2	Kitchener	ON	N2K 3S3			
Special Interest Groups	Canadian Heritage Rivers System	Ms.	Johanne	Ranger	Acting Manager	3rd Floor	30 Victoria Street	Gatineau	Quebec	J8X0B3	819-420-9172		johanne.ranger@pc.gc.ca
Utilities	Canadian Pacific Railway	Mr.	Francois	Beauclair	Director of Facilities, East	P.O. Box 6042	Station C.V.	Montreal	Quebec	H3C 3E4	514-395-5429		
Municipalities	City of Kitchener	Mr.	Eric	Riek	Project Manager	City of Kitchener	P.O. 1118	Kitchener	ON	N2G 4G7			
Utilities	CN	Mr.	Randy	Crosby	Track Supervisor	15 Wadsworth Street		Brantford	ON	N3T 3V5	519-759-5095		randy.crosby@cn.ca
Utilities	Enbridge Gas	Mr.	Russell	McLean	Manager, GIS and Records Administration	500 Consumers Road		North York	ON	M2J 1P8	416-758-7930		
Provincial/Federal Agencies	Environment Canada Water Policy and Coordination Directorate	Ms.	Jennifer	Moore	Director General	351 St Joseph Boulevard		Gatineau	QC	K1A 0H3	819-997-5674		
Provincial/Federal Agencies	Environmental Assessment And Approvals Branch					2 St. Clair Avenue West	Floor 12A	Toronto	ON	M4V 1L5	1-800-461-6290	416-314-8452	
Provincial/Federal Agencies	Grand River Conservation Authority	Mr.	John	Brum	Resource Planner	400 Clyde Road	P.O. Box 729	Cambridge	ON	N1R 5W6	621-2763 ext. 2233		jbrum@grandriver.ca
Special Interest Groups	Greater KW Chamber of Commerce	Mr.	Ian	McLean	President	PO Box 27367	80 Queen Street North	Kitchener	ON	N2H 6L4	519-749-6838	519-742-4760	
Utilities	Hydro One Networks	Mr.	Walter	Kloostra	Sustainment Manager	483 Bay Street	TCT15-A11, North Tower	Toronto	ON	M5G 2P5			
Special Interest Groups	Kitchener-Waterloo Field Naturalists	Mr.	Fraser	Gibson	President	317 Highland Road East		Kitchener	ON	N2M 3W6			
Utilities	Waterloo-North Hydro	Ms.	Dorothy	Moryc		300 Northfield Drive East		Waterloo	ON	N2G 4L2		519-888-5583	
Provincial/Federal Agencies	Ministry of Agriculture, Food and Rural Affairs	Ms.	Carol	Neumann	Rural Planner	Elora Resource Centre, Unit 10	6484 Wellington Rd 7	Elora	ON	N0B 1S0	519-846-3393		carol.neumann@ontario.ca
Provincial/Federal Agencies	Ministry of Community and Social Services, Central West Region	Ms.	Wendy	Perry	Planning Officer	6733 Mississauga Road	Suite 200	Mississauga	ON	L5N 6J5	905-567-7177	1-877-832-2818	
Provincial/Federal Agencies	Ministry of Culture, Tourism and Recreation	Mr.	George	Potter	Regional Manager	30 Duke Street West	4th Floor, Suite 405	Kitchener	ON	N2H 3W5	519-571-6050	519-578-1632	
Provincial/Federal Agencies	Ministry of Economic Development and Trade	Ms.	Joanne	Gies		30 Duke Street West	Suite 906	Kitchener	ON	N2H 3W5	519-571-6077		
Provincial/Federal Agencies	Ministry of Municipal Affairs and Housing	Mr.	Duane	Evans	Planner	659 Exeter Road	2nd Floor	London	ON	N6E 1L3	519-873-4020		
Provincial/Federal Agencies	Ministry of Natural Resources	Mr.	Mike	Stone	District Planner	Guelph District Office	1 Stone Road West	Guelph	ON	N1G 4Y2	519-826-4912		
Provincial/Federal Agencies	Ministry of the Environment	Mrs.	Barbara	Slattery	Environmental Assessment Planning Coordinator	West Central Region Office	12 Floor, 119 King Street West	Hamilton	ON	L8P 4Y7	905-521-7864		
Provincial/Federal Agencies	Ministry of the Environment	Ms.	Dolly	Goyette	District Manager	Guelph District Office	1 Stone Road West, 4th Floor	Guelph	ON	N1G 4Y2	519-826-4258		dolly.goyette@ene.gov.on.ca
Provincial/Federal Agencies	Ministry of Transportation	Ms.	Ann	Baldwin	Regional Director	Southwestern Region	659 Exeter Road 4th Floor	London	ON	N6E 1L3	519-873-4333		
First Nations	Mississaugas of the New Credit	Mr.	Bryan	LaForme	Chief	2789 Mississauga Rd.	RR#6	Hagersville	ON	N0A 1H0	905-768-1133		bryanlaforme@newcreditfirstnation.com
Utilities	Ontario Power Generation Inc.	Ms.	Cara	Clairman	Vice President Sustainable Development	700 University Avenue		Toronto	ON	L5G 1X6	416-592-2555	Main Switchboard	
Provincial/Federal Agencies	Ontario Realty Corporation	Mr.	Brian	Agensky	General Manager Environment and Cultural Heritage		1 Dundas St West	Toronto	ON	M5G 2L5			
Provincial/Federal Agencies	Ontario Secretariat for Aboriginal Affairs	Mr.	David	Pickles	Senior Policy Advisor	720 Bay Street	4th Floor	Toronto	ON	M5G 2K1	416-326-4757		
Special Interest Groups	Region of Waterloo - Waterloo Regional Heritage Foundation	Mr.	Mike	Grivicic		150 Frederick Street	2nd Floor	Kitchener	ON	N2G 4J3	519-575-4493		
Special Interest Groups	Region of Waterloo Ecological and Environmental Advisory Committee	Mr.	Chris	Gosselin		150 Frederick Street		Kitchener	ON	N2G 4J3	519-575-4501		
Municipalities	Region of Waterloo- Planning, Housing and Community Services	Mr.	Rob	Horne	Commissioner	150 Frederick Street	5th Floor	Kitchener	ON	N2G 4J3	519-575-4500		
Municipalities	Region of Waterloo- Public Health Department	Dr.	Liana	Nolan	Commissioner of Public Health and Medical Officer of Health	99 Regina Street South	3rd Floor, Box 1633	Waterloo	ON	N2J 4V3	519-883-2000		
Utilities	Rogers Cable	Mr.	Ted	Hancocks		85 Grand Crest Place	P.O. Box 488	Kitchener	ON	N2G 4A8	519-893-4400		
Special Interest Groups	Safe and Healthy Community Advisory Committee - City of Waterloo				Director of Community Programs and Services	100 Regina Street South	3rd Floor	Waterloo	ON	N2J 4A8			
First Nations	Haudenosaunee Confederacy Chiefs Council	Mr.	Hohahes	Hill	Secretary to Haudenosaunee Confederacy	2634 6th Line Road	RR #2	Ohsweken	ON	N0A 1M0	519-717-7326		jocko@sixnationsns.com

Group	Company	Title	First Name	Last Name	Job Title	Address 1	Address 2	City	Province	Postal	Phone	Field13	Field14	
First Nations	Six Nations of the Grand River Territory	Mr.	William	Montour	Chief	1695 Chiefswoods Road	PO Box 5000	Ohsweken	ON	N0A 1M0			wkm@sixnations.ca	arleenmaracle@sixnations.ca
Municipalities	The Corporation of the Township of Wilmot	Mr.	Gary	Charbonneau	Director of Public Works	60 Snyder's Road West		Baden	ON	N3A 1A1	519-634-8444 ext 238	519-634-5522	gary.charbonneau @wilmot.ca	
Municipalities	Township of Woolwich	Mr.	John	Scarfone	Manager of Planning	24 Church St West	PO Box 158	Elmira	ON	N3B 2Z6				
Utilities	Union Gas				Clerk	603 Kumpf Drive		Waterloo	ON	N2V 1K3	519-885-7400			
Municipal Agency	Waterloo Catholic District School Board	Ms.	Shesh	Maharaj	Chief Financial Officer and Treasurer	35 Weber St West	PO Box 91116	Kitchener	ON	N2G 4G2				
Municipal Agency	Waterloo District School Board	Mr.	Shawn	Callon	Principal Planner, Planning Department	51 Ardelt Avenue		Kitchener	ON	N2C 2R5	519-570-0003 ext. 4308	519-742-1364	shawn_callon@wrdsb.on.ca	
Special Interest Groups	Waterloo Historical Society	Ms.	Marion	Roes		Waterloo Historical Society C/O Kitchener Public Library	85 Queen Street North	Kitchener	ON	N2H 2H1	519-743-0271		whs@whs.ca	
Utilities	Waterloo-North Hydro	Ms.	Dorothy	Moryc		300 Northfield Drive East		Waterloo	ON	N2G 4L2	519-888-5583			
Special Interest Groups	WPIRG, University of Waterloo				Coordinator	Waterloo Public Interest Research Group	University of Wate	Waterloo	ON	N2L 3G1	519-888-4882	519-725-3093	info@wpirg.org	
	Ontario Clean Water Agency (OCWA)	Mr.	Brian	Runstedler	Operations Manager, Brant Haldimand Hub, Waterloo Region	385 Mohawk St	PO Box 911	Brantford	ON	N3T 5S1	519-756-5957			
Provincial/Federal Agencies	Ministry of Infrastructure					900 Bay St	5th Floor, Mowat Block	Toronto	ON	M7A 1C2	1-888-668-4636			
Utilities	Goderich Exeter Rail	Mr.	Randy	Taylor		126 Weber St North		Kitchener	ON	N2H 3Z9	519-272-4707			
Special Interest Groups	Waterloo Advisory Committee on Active Transportation	Mr.	John	Griffin	Environmental Project Manager	265 Lexington Court		Waterloo	ON	N2J 4A8	519-886-2310			
Special Interest Groups	Waterloo Citizens Environmental Advisory Committee	Ms.	Robyn	McMullen	Environmental Policy Planner	100 Regina Street South	PO Box 337, Statio	Waterloo	ON	N2J 4A8	519-747-8531			
Special Interest Groups	Waterloo Park Committee		Eckhard	Pastrik	Landscape Architect	265 Lexington Court		Waterloo	ON	N2J 4A8	519-747-8622			
Special Interest Groups	Univeristy of Waterloo	Dr.	Feridun	Hamdullahpur	President and Vice-Chancellor	200 University Avenue West		Waterloo	ON	N2L 3G1	519-888-4567			
Special Interest Groups	Wilfrid Laurier University	Dr.	Max	Blouw	President and Vice-Chancellor	75 University Avenue West		Waterloo	ON	N2L 3C5	519-884-1970			
Special Interest Groups	Beechwood North Homes Association					326 Beechlawn Drive		Waterloo	ON	N2L 5W6				
Special Interest Groups	Beechwood South Homes Association Inc.					160 Candlewood Crescent		Waterloo	ON	N2L 5T4				
Special Interest Groups	Mary Allen Neighbourhood Association					51 George Street		Waterloo	ON					
Special Interest Groups	Sunnydale Community Association					508-H Sunnydale Place		Waterloo	ON	N2L 3T1				
Special Interest Groups	Westvale Community Association	Mr.	Gary	Kirk		161 Thornberry Lane		Waterloo	ON	N2T 2C9				
Special Interest Groups	Uptown West Neighbourhood Association					No Mailing Information Available								
Planning/Development Groups	Waterloo Region Home Builders Association					725 Bridge St W, Suite 1		Waterloo	ON	N2V 2H1				
Planning/Development Groups	MHBC Planning					200-540 Bingemans Centre Drive		Kitchener	ON	N2B 3X9				
Planning/Development Groups	GSP Group					201-72 Victoria Street South		Kitchener	ON	N2G 4Y9				
Planning/Development Groups	IBI Group					17-105 Lexington Rd		Waterloo	ON	N2J 4R7				
Planning/Development Groups	Labreche Patterson and Associates					330 Trillium Drive	Unit F	Kitchener	ON	N2E 3J2				
Planning/Development Groups	Activa Management Corporation	Mr.	Larry	Masseo	Vice President, Planning & Development Services	55 Columbia St E, Suite 2		Waterloo	ON	N2J 4N7	519-886-9400, Ext. 116	519-886-8955	lmasseo@activagroup.ca	
First Nations	Metis Nation of Ontario					500 Old St. Patrick St	Unit 3	Ottawa	ON	K1N 9G4	613-798-1488			
First Nations	Six Nations of the Grand River Territory	Ms.	Ava	Hill	Chief	1695 Chiefswoods Road	PO Box 5000	Ohsweken	ON	N0A 1M0	519-445-2201			Added based on correspondence received from MAA (December 2013)

1611-11191 - Waterloo Sanitary Servicing Master Plan Update
Stakeholders Email List
Prepared by: Nicole Sapeta

Group	Company	Title	First Name	Last Name	Job Title	Phone	Email
Special Interest Groups	Clair Hills Community Association						communications@clair-hills.ca
Planning/Development Groups	Auburn Developments		Jamie	Crich			jcrich@auburndev.com
Planning/Development Groups	MHBC Planning	Mr.	Dave	Aston			daston@mhbcplan.com
Planning/Development Groups	MHBC Planning	Mr.	Paul	Britton			pbritton@mhbcplan.com
Planning/Development Groups	MHBC Planning	Ms.	Carol	Wiebe			cwiebe@mhbcplan.com
Planning/Development Groups	GSP Group		Chris	Pidgeon			cpidgeon@gspgroup.ca
Planning/Development Groups	GSP Group	Mr.	Glenn	Scheels			gscheels@gspgroup.ca
Planning/Development Groups	IBI Group	Mr.	Thomas	Hardacre			Thomas.Hardacre@IBIGroup.com
Planning/Development Groups		Mr.	Bill	Gies			billgies@rogers.com
Planning/Development Groups		Mr.	Ken	Droumtsekas			info@CHRISandSONS.com
Planning/Development Groups	IBI Group	Mr.	Ian	Rowlings			irawlings@ibigroup.com
Planning/Development Groups	Cook Homes	Mr.	Ian	Cook			icook@cookhomes.ca
Planning/Development Groups	Stantec Consulting Ltd.	Mr.	Joe	Grubb			jgrubb@stantec.com
Planning/Development Groups							blazeproperties@bellnet.ca
Planning/Development Groups							dietmar.sommerfeld@cbre.com
Planning/Development Groups							andrew@terra-view.com
Planning/Development Groups							jbogdan@bogdanarchitects.ca
Planning/Development Groups							info@reidsheritagehomes.com
Planning/Development Groups							atrabulsi@jameswayconstr.com
Planning/Development Groups							fpatterson@kingsleydev.com
Planning/Development Groups							info@activagroup.ca
Planning/Development Groups							info@chrisandsons.com
Planning/Development Groups							info@cookhomes.ca
Planning/Development Groups							jamieoliver@sympatico.ca
Planning/Development Groups							admin@melloul.com
Planning/Development Groups							marie-schroeder@wrhba.com
Planning/Development Groups							jpassy@cookhomes.ca
Planning/Development Groups							jacqueline.strype@eastforesthomes.com
Planning/Development Groups							janice.kochan@eastforesthomes.com
Planning/Development Groups							pete.graham@mattamycorp.com
Planning/Development Groups							jeff.heimpel@melloul.com
Planning/Development Groups							robert.cumming@emeryhomes.net
Planning/Development Groups							don@dfdl.ca
Planning/Development Groups							eric@churchill-homes.com
Planning/Development Groups							main@kw4rent.com
Planning/Development Groups							pcoppertreeltd@aol.com
Planning/Development Groups	Lexington Park	Mr.	Glen	Stocco		519-725-49	glen.stocco@lprc.com

NOTICES

NOTICE OF COMPLETION

CLASS ENVIRONMENTAL ASSESSMENT CITY-WIDE SANITARY SERVICING MASTER PLAN

The Study

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Waterloo City Hall Clerks Department (first floor)
100 Regina Street South, Waterloo ON, N2J 4A8

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Jakub Cyperling, C.E.T.
Project Manager & Designer
City of Waterloo
265 Lexington Court, PO Box 337 Stn Waterloo
Waterloo, Ontario, N2J 4A8
Phone: (519) 886-2310 x 30226
Fax: (519) 886-5788
Email: jakub.cyperling@waterloo.ca

Mr. Leigh McDermott, M.E.Sc., P.Eng.
Project Manager
Stantec Consulting Ltd.
49 Frederick Street
Kitchener, Ontario, N2H 6M7
Phone: (519) 585-7121
Fax: (519) 579-8806
Email: leigh.mcdermott@stantec.com

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NOTICES

NOTICE OF PUBLIC MEETING

CITY OF WATERLOO DEVELOPMENT CHARGES

Take Notice that on June 15, 2015, the Council of the City of Waterloo will hold a public meeting pursuant to The Development Charges Act, 1997, regarding a proposed amendment to Development Charges By-Law 2012-131. It is proposed that passage of the amended Development Charges By-law by Council would occur on a date subsequent to this public meeting.

Development charges are levied against new development, and are a primary source of funding development-related capital expenditures. The proposed amendment would provide a partial exemption for all development within the Uptown Urban Growth Centre from payment of development charges.

City Council is required under The Development Charges Act, 1997, to hold at least one public meeting to allow the public the opportunity to review and provide comments on Staff Report Number CAO2015-005.1 "Uptown Waterloo Scoped Development Charge Background Study", which includes a scoped Development Charges Background Study, as well as the proposed Development Charges By-law Amendment.

All interested parties are invited to attend on:

Monday, June 15, 2015 at 6:30 p.m.

Council Chambers, Waterloo City Centre
100 Regina Street South
Waterloo, Ontario
N2J 4A8

Copies of the Staff Report and related Development Charges Background Study, as well as the proposed Development Charges By-law Amendment, will be available beginning May 29th through the Clerk's Office or electronically through finance at **budget@waterloo.ca**

Those wishing to address City Council on the above-noted matters must advise the Clerk in writing no later than 10 a.m. on Monday June 15, 2015 at the above address, by fax, or e-mail, or calling 519-747-8549 so the necessary arrangements can be made to list you on the Agenda.

FORWELL CREEK RESTORATION AND FORWELL TRAIL RE-CONSTRUCTION

PUBLIC INFORMATION CENTRE

A public information centre will take place on **May 28, 2015** for residents interested in learning more about the rehabilitation of Forwell Creek and the re-construction of Forwell Trail between King Street and Blue Springs Drive. The session will be held in a drop-in format, so you are welcome to arrive any time between 4 p.m. and 7 p.m. We look forward to seeing you on:

THURSDAY, MAY 28, 2015

4 p.m. to 7 p.m. at
The City of Waterloo Service Centre (lower level lunch room)
265 Lexington Court, Waterloo, ON N2J 4A8

If you have any questions or concerns about this project, please contact us by calling 519-886-2310.

We encourage you to check our website at **waterloo.ca/forwelltrai**l for regular updates regarding construction work.

NOTICES

NOTICE OF CITY COUNCIL MEETING

UPTOWN WATERLOO STREETSCAPE IMPROVEMENT PROJECT

KING STREET NORTH BETWEEN ERB STREET AND CENTRAL STREET
SCHEDULE 'C' MUNICIPAL CLASS ENVIRONMENTAL ASSESSMENT

PRESENTATION OF ENVIRONMENTAL STUDY REPORT WITH PREFERRED DESIGN ALTERNATIVE

An Environmental Study Report (ESR) has been prepared for the City of Waterloo and Region of Waterloo documenting the findings and recommendations for improvements to King Street N between Erb Street and Central Street in Uptown Waterloo. The ESR will be presented to the City of Waterloo Council for endorsement at the following regular Council meeting:

Date: **Monday, May 25, 2015**
Time: **No earlier than 6:30 p.m.**
Place: **Council Chambers, 3rd Floor, City Hall, 100 Regina Street South., Waterloo**

At this meeting City Council will hear any person who wishes to speak to the project and who has registered as a delegation with the City Clerk's office. Anyone wishing to make a presentation to Council is asked to e-mail clerkinfo@waterloo.ca or call 519-747-8549 prior to 10:00 a.m. on Monday, May 25, 2015 to register.

PREFERRED KING STREET NORTH DESIGN ALTERNATIVE

A copy of the ESR may be viewed at the City of Waterloo, IPPW Department, 2nd Floor, City Hall at 100 Regina Street South during regular business hours (519-886-1550), or downloaded/viewed at the City of Waterloo website at **waterloo.ca/uptown streetscape** starting on May 13, 2015.

The preferred design alternative includes the following key elements:

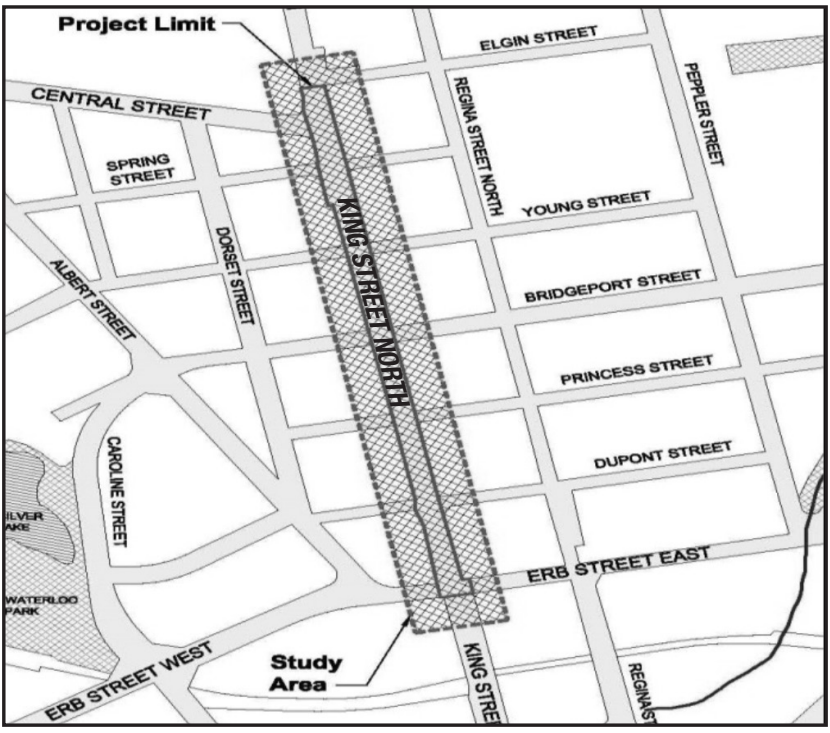
- One 3.8m wide travel lane in each direction;
- 3.0m wide left turn lane at Erb Street, Bridgeport Road, Spring Street and Central Street;
- On-street parking on the east side only;
- 1.8m wide segregated bike lane each direction;
- Streetscape and streetlight enhancements; and
- Wider sidewalks to improve pedestrian mobility and provide opportunities for barrier-free wheelchair access to business entrances.

If you are unable to attend this meeting and would like more information or provide comments on the ESR, please contact any of the following:

Barb Magee Turner, O.A.L.A., C.S.L.A.
Project Manager
City of Waterloo
519-747-8757
barb.mageeturner@waterloo.ca

Don Drackley, MCIP, RPP
Consultant Project Manager
IBI Group
519-585-2255 ext 1302
ddrackley@ibigroup.com

Eric Saunderson, PMP, CET, EIT
Project Manager
Region of Waterloo
519-575-4746
esaunderson@regionofwaterloo.ca



Ontario
Infrastructure Ontario

One Dundas Street West, Suite 2000, Toronto, ON M5G 2L5
1, rue Dundas Ouest, bureau 2000, Toronto, ON M5G 2L5

May 26th 2015

To whom it may concern,

Thank you for circulating Infrastructure Ontario (IO) on your Notice. Infrastructure Ontario is the strategic manager of the provincial government's real estate with a mandate of maintaining and optimizing value of the portfolio while ensuring real estate decisions reflect public policy objectives of the government.

As you may be aware, *IO is responsible for managing property that is owned by Her Majesty the Queen in Right of Ontario as represented by the Minister of Infrastructure (MOI).* There is a potential that IO manages lands fall within your study area. As a result, your proposal may impact IO managed properties and/or the activities of tenants present on IO-managed properties. In order to determine if IO property is within your study area, IO requires that the proponent of the project conduct a title search by reviewing parcel register(s) for adjoining lands, to determine the extent of ownership by MOI or its predecessor's ownership (listed below). Please contact IO if any ownership of provincial government lands are known to occur within your study area and are proposed to be impacted. IO managed land can ***include within the title but is not limited to*** variations of the following: Her Majesty the Queen/King, OLC, ORC, Public Works, Hydro One, PIR, MGS, MBS, MOI, MTO, MNR and MEI*. Please ensure that a copy of your notice is also sent to the ministry/agency on title. As an example, if the study area includes a Provincial Park, then MNR is to also to be circulated notices related to your project.

IO obligates proponents to complete all due diligence for any realty activity on IO managed lands and this should be incorporated into all project timelines.

Potential Negative Impacts to IO Tenants and Lands

General Impacts
Negative environmental impacts associated with the project design and construction, such as the potential for dewatering, dust, noise and vibration impacts, impacts to natural heritage features/habitat and functions, etc should be avoided and/or appropriately mitigated in accordance with applicable regulations best practices as well as Ministry of Natural Resources (MNR) and Ministry of the Environment (MOE) standards. Avoidance and mitigation options that characterize baseline conditions and quantify the potential impacts should be present as part of the EA project file. Details of appropriate mitigation, contingency plans and triggers for implementing contingency plans should also be present.

Impacts to Land holdings
Negative impacts to land holdings, such as the taking of developable parcels of IO managed land or fragmentation of utility or transportation corridors, should be avoided. If the potential for such impacts is present as part of this undertaking, you should contact the undersigned to discuss these issues at the earliest possible stage of your study.

If takings are suggested as part of any alternative, these should be appropriately mapped and quantified within the EA report documentation. In addition, details of appropriate mitigation and or next steps related to compensation for any required takings should be present. IO requests circulation of the draft EA report prior to finalization if potential impacts to IO-managed lands are present as part of this study.

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Ontario
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Impacts to Cultural Heritage
Should the proposed activities impact cultural heritage features on IO managed lands, a request to examine cultural heritage features, which can include cultural landscapes, built heritage, and archaeological potential and/or sites, could be required. If the potential for such impacts is present as part of this undertaking, you should contact the undersigned to discuss these issues at the earliest possible stage of your study.

Potential Triggers Related to MOI's Class EA
IO is required to follow the MOI Public Work Class Environmental Assessment Process for (PW Class EA). The PW Class EA applies to a wide range of realty and planning activities including leasing or letting, planning approvals, dispostion, granting of easements, demolition and property maintenance/repair. For details on the PW Class EA please visit the Environment and Heritage page of our website found at

http://www.infrastructureontario.ca/Templates/Buildings.aspx?id=2147490336&langtype=1033

Please note that completion of any EA process does not provide an approval for MOI's Class EA obligations. Class EA processes are developed and in place to assess undertakings associated with different types of projects. For example, assessing the impacts of disposing of land from the public portfolio is significantly different then assessing the best location for a proposed road.

IO is providing this information so that adequate timelines and project budgets can consider MOI's regulatory requirements associated with a proposed realty activity in support of a project. Some due diligences processes and studies can be streamlined. For example, prior to any disposition of land, at minimum a Phase I Environmental Site Assessment and a Stage I Archaeological Assessment and the MOI Category B Environmental Assessment should be undertaken.. Deficiencies in any of these requirements could result in substantial project delays and increased project costs.

In summary, the purchase of MOI-owned/IO-managed lands or disposal of rights and responsibilities (e.g. easement) for IO-managed lands triggers the application of the MOI Class EA. If any of these realty activities affecting IO-managed lands are being proposed as part of any alternative, please contact the Sales, Easements and Acquisitions Group through IO's main line (Phone: 416-327-3937, Toll Free: 1-877-863-9672), and also contact the undersigned at your earliest convenience to discuss next steps.

Specific Comments

Please remove IO from your circulation list, with respect to this project, if MOI owned lands are not anticipated to be impacted. In addition, in the future, please send only **electronic copies of notices** for any projects impacting IO managed lands to:
Keith.Noronha@infrastructureontario.ca

Thank you for the opportunity to provide initial comments on this undertaking. If you have any questions I can be reached at the contacts below.

Sincerely,

Lisa Myslicki
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* Below are the acronyms for agencies/ministries listed in the above letter

OLC	Ontario Lands Corporation
ORC	Ontario Realty Corporation
PIR	Public Infrastructure and Renewal
MGS	Ministry of Government Services
MBS	Management Board and Secretariat
MOI	Ministry of Infrastructure
MTO	Ministry of Transportation
MNR	Ministry of Natural Resources
MEI	Ministry of Energy and Infrastructure